

Urban Planner Position Description

About Us

Echelon Planning Pty Ltd is a highly respected Melbourne-based urban planning consultancy. Current high profile projects, industry recognition and a proven track record place us at the forefront of planning in Victoria.

As a practice we work across a wide diversity of projects, including strategic plans, structure plans, planning scheme amendments and development approvals. Our projects range across regional, greenfield and urban renewal settings. Our clients include state and local governments, property developers, and private landowners.

Our small energetic team are passionate about urban planning and thrive on working with clients to achieve great outcomes. The team enjoy the diversity of work provided and the opportunity to extend themselves professionally by attending industry and professional development events and internal project sharing lunches and team events.

We're based in an attractive studio office in bustling Brunswick, adjoining the train station and Sydney Road and regularly take advantage of the great restaurants and bars nearby when planning our team social events.

We encourage our team to work together in the Studio so we can collaborate on projects and provide needed guidance. However, we also offer work from home and remote working opportunities.

The Position

We are seeking an Urban Planner with a couple of years' experience to join our team to assist our clients on a wide variety of projects.



The Urban Planner will work as part of the Echelon Planning team to deliver high quality planning advice and development approvals, undertake research and provide project management support to the team.

You will work across the team with Directors, Associate Directors, Principal and Urban Planners on complex development projects in infill and greenfield areas as well as contributing to masterplanning and Structure Plan projects. You will build a direct relationship with our clients, sub-consultants, and government agencies in delivering great outcomes on projects.

The Urban Planner will have a sound knowledge of the Victorian Planning Scheme and base experience in preparing permit applications and planning scheme amendments and an eagerness to learn and be involved in strategic planning projects.



The successful applicant will have:

- A degree in Town Planning or related discipline;
- Experience in preparing planning scheme amendments, development applications and strategic plans;
- Ability to provide a support role in managing planning project and coordinating various sub-consultants;
- Sound report writing and presentation skills; and
- Understanding of the Victorian Planning system.

We are seeking a person that has:

- Great interpersonal skills and a helpful and response manner;
- A positive attitude;
- An interest in planning for our city's challenges;
- A strong work ethic;
- Attention to detail;
- The capacity to manage multiple projects.

Salary and Conditions

Salary will be commensurate with experience. An annual bonus system is in place for high performers. Echelon offers excellent professional development opportunities including the opportunity to work on complex, high profile projects and clients within the public and private sectors.

Application Details

Applicants should forward an application letter and CV addressed to the Directors at Echelon Planning Pty Ltd, info@echelonplanning.com.au.

Applications close Friday, 5th July 2024.

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w echelonplanning.com.au
e info@echelonplanning.com.au
a 3 Prentice Street, Brunswick
t 03 9862 3470