

Senior Planner Position Description

About Us

Echelon Planning Pty Ltd is a highly respected Melbourne-based urban planning consultancy. Current high profile projects, industry recognition and a proven track record place us at the forefront of planning in Victoria.

As a practice we work across a wide diversity of projects, including strategic plans, structure plans, planning scheme amendments and development approvals. Our projects range across regional, greenfield and urban renewal settings. Our clients include state and local governments, property developers, and private landowners.

Our small energetic team are passionate about urban planning and thrive on working with clients to achieve great outcomes. The team enjoy the diversity of work provided and the opportunity to extend themselves professionally by attending industry and professional development events and internal project sharing lunches and team events.

We're based in an attractive studio office in bustling Brunswick, adjoining the train station and Sydney Road and regularly take advantage of the great restaurants and bars nearby when planning our team social events.

We encourage our team to work together in the Studio so we can collaborate on projects and provide needed guidance. However, we also offer work from home and remote working opportunities.

The Position

We are seeking a Senior Town Planner to join our team. You will work alongside our Directors and other team members to assist our clients on a wide variety of projects.



The Senior Planner will have excellent knowledge of the Victorian Planning Scheme and experience in preparing permit applications and planning scheme amendments as well as an eagerness to learn and be involved in strategic planning projects.

You will work across the team with Directors, Associate Directors, Principal and Urban Planners on complex development projects in infill and greenfield areas as well as contributing to masterplanning and Structure Plan projects. You will build a direct relationship with our clients, sub-consultants, and government agencies in delivering great outcomes on projects.



The successful applicant will have:

- A degree in Town Planning or related discipline;
- 5 or more years post graduate planning experience;
- Demonstrated ability to project manage projects and strategies;
- Experience in preparing planning scheme amendments, development applications and strategic plans
- Expertise and experience in community engagement practices;
- Ability to project manage planning jobs and co-ordinate various sub-consultants;
- Ability to seek out project opportunities and prepare proposals to meet client expectations;
- Excellent report writing and presentation skills; and
- Understanding of the Victorian Planning System and the ability to prepare planning scheme amendments.

We are seeking a person that has:

- A positive attitude;
- An interest in planning for our city's challenges;
- A reputation for building relationships and getting results;
- Great interpersonal skills and a helpful and responsive manner;
- A strong work ethic;
- Attention to detail;
- The capacity to manage multiple projects; and
- A track record in working in multi-disciplinary teams.

Salary and Conditions

Salary will be commensurate with experience. An annual bonus system is in place for high performers. Echelon offers excellent professional development opportunities including the opportunity to work on complex, high profile projects and clients within the public and private sectors.

Application Details

Applicants should forward an application letter and CV addressed to info@echelonplanning.com.au.

Applications close Friday, 5th July 2024.

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